

MINUTES- PARISH COUNCIL MEETING

Minutes of a meeting of the above-mentioned Parish Council held in the Lonegan Room, Leisure Centre Ravenshead on **Monday 20th July 26** commencing at 7pm.

Present Councillors Cllrs M Smith (Chairman), Cllrs S Bestwick-Vice Chairman @ 8.30pm, A Smith, C Barnfather, T Barnfather, S Pickering, S Harris, R Stevenson,

Clerk Belinda Kalka

40. Apologies-. Cllrs H Stoddart, C Pitt

41. Declaration of Interest

Resolved Councillor S Bestwick declared an interest as a Nottinghamshire County Council Councillor.

42. Minutes of the FC Meeting of 15th June 2026

Resolved The minutes of the Full Council meeting of 15th June 26 be accepted as a true record and would be signed by Councillor S Harris

Proposed by Cllrs S Harris & R Stevenson- all in favour.

43. Minutes of the Planning Meetings of 6th July 2026

Resolved The minutes of the Planning Meetings of the 6th of July 26 were accepted as a true record and would be signed by Councillor C Barnfather.
Proposed by Councillor C Barnfather -all in favour.

44.. Accounts & Finance

a. financial reports - for June 26 were distributed prior to the meeting.

b. Accounts June 26.

Resolved To approve the income of £10,073.35 for the month of June 26
To approve the expenditure of £25,147.53 the month of June 26

Proposed by Cllrs M Smith & R Stevenson

c. **Booking Office- Report –**

The Clerks will liaise with the Booking Office to be proactive in filling any available time slots, particularly at prime time's where cancellations have occurred. A waiting list has been implemented. All events/with feedback to be listed.

Resolved To note information

45. Accidents, Incidents & Policies-

Date	Site of accident/incident	Staff member reported?	Nature of Accident/incident?	Action Taken
29.04.26	Petanque	A Dilks	Caught foot in a bag strap and fell, slight discomfort.	None
02.05.26	RL Playpark	A Dilks	Fell from the climbing frame and banged his head	Ice Pack given to parent
27.05.26	Tennis Court 3	A Dilks	Ran into the tennis net wire whilst retrieving a football. Cut to mouth, Tongue and shoulder.	Helped Grandma with medical supplies and took them to their home where mum was meeting them to attend A&E
01.06.26	Sports Hall	A Dilks	Lost balance whilst playing table tennis, suspected wrist fracture	Applied a Sling and ice packs, taken straight to A&E by group member.
25.06.26	Sports Hall	A Dilks	Fell backwards and hit the back of his head, causing a cut.	1 st Aid provision provided and wife took him home.
29.06.26	Studio Changing room	A Dilks	Pulled the door open onto her foot, removing the skin.	1 st aid provision provided and parent took her to A&E. Advised group to wear shoes when in and out of the rooms.

Policies for Review

• P005	FIRE ACTION POLICY	-Review Date Only
• P006 & A	REGISTERED KEYHOLDER APPLICATION FORM	-Review Date Only
• P009	FIRE RISK ASSESSMENT	-Slight Amendments
• P012A	INFECTIOUS DISEASES	-Slight Amendments
• P014	RISK ASSESSMENT ANALYSIS (J559)	-Review Date Only
• P025	TRAVEL & EXPENSES POLICY	-Amendment to Rates
• P026	DISCIPLINARY PROCEDURE	-Review Date Only
• P027	GRIEVANCE PROCEDURE	-Review Date Only
• P028	SICKNESS ABSENCE MANAGEMENT	-Review Date Only

Resolved

Councillors acknowledged the accidents reported and agreed the amendments and recommended date changes to the above policies of Ravenshead Parish Council.

Smoking on Site Policy was formally adopted-

Resolved: All Cllrs agreed to formally adopt the smoking on site policy; the Clerk would action accordingly. this statement would be added to the customer rules & regulations and a copy emailed to all users/Clubs.

Proposed by Cllr M Smith seconded by Cllr S Pickering

46. Matters Arising

NB Public Session Time at approx. 7.30pm.

Recommendations from the F&GP Committee- 15-07-06

- a) Pickleball markings on Tennis Court 2
- b) Permission for REDs Football to site an additional lock up
- c) Pitch 4 – Disability access
- d) Smoking on site
- e) Door Finger Guards
- f) Portable Screen for meetings etc
- g) Handyman equipment
- h) NCC- Grant application

Resolved Proposed by Cllr M Smith seconded by Cllr C Barnfather

Pickleball Markings on Tennis Court 2

Cllrs agreed to proceed with the pickleball court markings at an expenditure of £275.00 plus VAT, however, if two courts were done the expenditure would be £225.00 plus VAT per court.

Permission for REDs Football to Site an Additional Lock-up

Before the Cllrs could decide, the Parish Council will need to make enquiries with Gedling Borough Council to establish whether planning permission is required for the proposed structure.

The Clerks would ask Reds FC for details of the lock-up, including its dimensions (length, width and height), construction materials, and any other relevant specifications. – information to be reported to Cllr S Bestwick. However, it was recorded that if planning permission is required the additional costs would need to be paid by Reds FC.

Pitch 4 – Disability Access

Cllrs agreed in principal the expenditure of £1,561.10 to improve disability access to Pitch 4. The Clerk to make a grant application to the NCC Local Communities Fund- Deadline of the 24th of July 26.

However, it was recorded that if the grant is unsuccessful 50% would need to be paid by the Football Club.

Door Finger Guards

Cllrs agreed to install an additional finger guard on the outer ladies toilet door in reception.

Portable Screen for Meetings, etc.

This item would be deferred. The Clerk to make enquiries into other cheaper alternatives.

Cllrs agreed on a trial 3-month basis, that planning plans do not need to be printed. The Clerk would take her laptop to the meeting for Cllrs to view if required.

Handyman Equipment

Cllrs agreed to the purchase of the essential equipment requested for Andy, (Handyman and Lengthsman) The equipment is required to ensure Andy can carry out his work safely and in accordance with health and safety requirements.

The Clerk would email all the Parish Councils to ask whether they would be willing to contribute £50 towards the cost of these tools.

NCC Grant Application

Cllrs agreed to proceed with the NCC LCF grant application for the multi-use court 1- this application is subject to match funded at 50% the expenditure to the Parish Council of £9,642.50 + VAT.

47. Police Matters -Cllr S Harris- would provide her update-this report will give details of the Ravenshead crimes which have occurred since the last meeting.

Resolved Information noted.

Community Speed Watch. the Chairman would put out an appeal in the Newsletter.

48. Ravenshead Leisure Centre.

- Howdens Game Changer programme submitted by the FA, - Kitchen demolished and repainted- Full kitchen approved, all costs paid, including Fridge, Microwave and Dishwasher
- Drainage at the rear of the building. Authorised work to be completed -On the Handyman's to do list
- Quotes to be gathered for the refurbishment of the two Ladies toilet showers. Clerk to access funding through the Football Foundation. -Ongoing
- Waiting for contact from Sim Duhra (Climate Change Manager at Gedling Council) to book in an energy assessment- documentation completed and submitted, awaiting date for delivery.

Resolved Howden's kitchen is in the process of being installed.

49. Play Areas/Lengthsman/Ravenshead Commoners.

Abbey Gates Park –Cllr T Barnfather provided an update regarding the recent incident at Abbey Gates Play Park involving anti-vandal paint, which resulted in the temporary closure of the park.

In response to health and safety concerns, emergency tree works were authorised prior to the meeting to commence on the 17th of July, at a cost of £930.00 to remove the anti-vandal paint and cut the conifers back to the boundary line. This was treated as a priority and authorised under the Clerk's delegated powers.

The Parish Council has also appointed Forest Tree Services/Rainworth Fencing to provide a quotation for fencing adjacent to the existing conifers.

Resolved: Subject to the quotation being within a reasonable cost, the Chairman was authorised, under delegated powers, to approve the works to enable them to be completed as soon as possible.

Haddon Road Park- Cllr A Smith- confirmed that the new equipment has been ordered with Proludic, with the installation taking place after the summer holidays- date to be confirmed.

Leisure Centre Play Park- Cllr T Barnfather – confirmed that there are a few outstanding jobs, the jet washing of the park's metal fencing/ loose bolts on the picnic table.

Resolved Both Cllrs T Barnfather & A Smith expressed their concerns that, despite reviewing the long list of issues identified during the play park inspection on the 21st of May, it appears that none of the recommended actions have yet been resolved. - The Clerk would liaise with the Handyman and confirm the proposed dates these issues would be resolved.

Cornwater Common- Cllr C Pitt- report via email- The grass cutting and strimming was done last week. Will need decide if we plan to cut back the shrubs and hedges as they are becoming invasive. The broken wooden fence posts previously referred to have yet to be fixed.

- Cutting back of trees- overhanging pathway- on Handyman's to do list
- Replacement of fence posts- on Handyman's to do list

Resolved Weekly monitoring of all the park will continue, and any issues would be reported to the Clerks.
Section 106 funds have been ring-fenced.

50. Ground Maintenance/Football/Petanque/Tennis Pitch Funding –Maintenance

- FF Maintenance fund for 2026/27 season, 4th year rate reduction- Pitch Power checks complete and awaiting funds from 4th year claim
- FA Grounds Maintenance proceeding with Replay with immediate effect. Weed inspection due, and dates to be set for fertilization and grass seeding.
- General Maintenance, Grass Cutting and Marking contract has been confirmed with Ulyetts.

51. Village Matters/Litter Picks/Ravenshead in Bloom –S Harris. S Pickering

Resolved It was discussed that during the handyman's periods of annual leave, Councillors will be informed so that litter picking on the leisure centre grounds and the emptying of bins can be arranged accordingly.

Further litter picking dates will be scheduled for Sept/Oct/Nov- Clerks would circulate accordingly.

52. Local government Reorganisation- Cllr S Bestwick addressed the meeting and provided Cllrs with the latest update regarding the Local Government Reorganisation.

Cllr S Bestwick confirmed that the Government would implement the proposal brought forward by Nottingham City Council which will replace the nine existing Nottingham and Nottinghamshire councils and create two single-tier unitary councils to create two new councils;

One covering the current local government areas of Nottingham City and parts of Broxtowe, Gedling and Rushcliffe.

And one covering the current local government areas of Ashfield, Bassetlaw, Mansfield, Newark and Sherwood, and parts of Broxtowe, Gedling and Rushcliffe.

Resolved Information noted

53. Correspondence & Newsletter Information

- **Resident request for barrel**

Resolved Unfortunately, the budget allocated for planters and flowers has been fully committed for this financial year, therefore, the PC are unable to accommodate any further requests at this time- resident to be informed.

54. Future Housing Plans

- Resident- website - update

Gedling Local Plan- Cllrs M. Smith, S. Bestwick and S. Pickering reported that they have been working on the proposals.

With regards to the objection letters that have been received via the website, the Clerk would ensure they are returned to the leisure centre by midday on Friday 24th July. Councillors will be collecting them in preparation to delivering all the objection letters to Gedling Borough Council on Monday the 27th.

Cllr Bestwick advised that he would make further enquiries into the possibility of hiring a barrister to assist with the next stage of the process and to represent the Parish Council's interests.

He would also establish what preparation and supporting information would be required in advance of the public hearing scheduled for April 2028.

A report, including the scope of the proposed engagement, required preparations and associated costs, will be presented to the Full Council in September for consideration.

In the meantime, the Parish Council would enquire about an independent traffic flow survey being undertaken to gather as much relevant information and supporting evidence as possible.

Neighbourhood Plan- Councillors at the F&GP Meeting discussed whether preparing a Neighbourhood Plan would be beneficial for the Parish Council. While it had not been considered necessary in the past, the potential development of approximately 920 new homes prompted Councillors to reconsider the benefits of having a plan in place and recommended to the Full Council.

Resolved The quotation of £17,000 + VAT over two financial years (26-27 & 27-28) was agreed.

Cllr S Bestwick would confirm with Urban Vision to proceed completing a Neighbourhood Plan for Ravenshead Parish Council.

Proposed by Cllr M Smith, seconded by Cllr S Bestwick- All in favour

55.AOB- The Clerk would make enquiries into purchasing three additional benches for the tennis courts- preferably matching the existing ones.

Ravenshead Tennis Club- request to store their own tennis posts/nets- it was agreed that they could store their equipment in the storeroom – key coded access.

56. Delegated Powers-

The Council does not usually meet in August, and the Chairman asked the Council to consider delegated powers of responsibility to the Chairman, Vice Chairman, and the Clerks during the August recess.

Resolved Delegated powers agreed by the Council- all in favour

57. Closure@ 9.15pm

Meetings scheduled

No Meeting August 26

Full Council 21st September 26

Full Council 19th October 26

Full Council 16th November 26

No Meeting December 26

Full Council 18th January 27

Full Council 15th February 27

Full Council 15th March 27

Full Council 19th April 27